



Membership Code of Conduct

Members of the East Region ITO (henceforth 'the ITO') are expected to conduct themselves in a professional manner at all times.

Membership of the ITO indicates that the instructor meets the National Standard required to deliver Bikeability cycle training to pupils. Only instructors who are members of an ITO can be used to deliver Bikeability Grant funded training.

Membership of the ITO does not imply an instructor has a higher level of performance than an instructor who is not a member of the ITO and should not be used as such in liaison with clients.

To maintain a high standard across the ITO, members are expected to engage in a minimum of three [3] hours Continuing Professional Development (CPD) each year. A list of recognised CPD courses/activities is available from the ITO on request.

In addition to undertaking CPD, members should be monitored at least every 12 months. Instructors who do not receive this through the course of their annual work can request a monitoring visit by trainers from the East Region ITO, but this must be at their own expense.

Failure to complete a minimum of three [3] hours of CPD per annum or provide evidence of annual performance monitoring may result in membership being revoked.

Membership of the ITO does not provide instructors with any insurance cover or legal protection.

Members of the ITO are expected to abide by the code of conduct for the Bikeability Scheme they are delivering.

The ITO reserves the right to refuse or revoke membership at any time, with immediate effect.

Membership cards will be issued to all members when they join the ITO in order for clients to verify their membership. Members will be expected to return their membership card if their membership of the ITO terminates.

Membership cards which are lost or stolen may be subject to a replacement fee to cover the cost of issuing a new card.